

## MARY'S CEMETERY DISTRICT

Board of Trustees Meeting  
May 19, 2021

Time: 9:00 AM

Place: 12020 County Road 98, Woodland, CA (530) 662-9221- message only

Attendees: Trustee Mark Mezger Sr. Trustee Bryan Barrios; Trustee Steven Weiss; Trustee Mary Schlosser; Secretary Amy Barrios (DSAB)

Absent: Trustee William Hatcher.

The meeting was called to order at 9:00 AM

**1. Welcome new Board Member Mary Schlosser.**

**2. Public Input/Open Forum (to include any grounds maintenance concerns, issues, progresses, or requests, and any actions taken regarding those concerns, issues, progresses, or requests):**

**3. Approve minutes from March 10, 2021, Meeting.**

Trustee Mary Schlosser moved to approve the March 10, 2021; minutes as written.

Trustee Bryan Barrios second.

Ayes:4; Noes:0; Abstain:0; Absent:1.

**4. Discuss and take action on the Problems with the Pump and Well of the Cemetery**

Trustee Bryan Barrios gave a report of the importance of drilling a new well. The Cemetery does not have any other options according to Eaton Pump. Eaton gave an estimate of \$107000.00 to drill a new well. The DSAB is going to look into a grant that will hopefully cover part of the total amount. Report at our next board meeting.

**5. Discuss and take action on FY 2021-2022 Budget and accompanying documents**

The following documents were reviewed:

1. List of all Governing Board Members as of 6/30/21.
2. 3/26/21 letter from Yolo County DFS requesting the name of the contact person for questions regarding the Budget.
3. Special Districts and Other Agencies Signature Authorization Form – FY 21/22.
4. List of Departmental cash held in bank accounts outside of the County Treasury with back-up documentation.
5. Inventory on hand.
6. Schedule of Deferred Income.
7. Prepaid Expenses.
8. Accrued Compensated Absences.
9. List of Accounts Receivables maintained on other systems.
10. Schedule of Contract Retentions.
11. Estimated FY 21/22 Budget.

After review of all stated documents, and a full line-item review of FY 21/22 Budget appropriation and revenue estimates,

Trustee Steven Weiss moved to approve and sign all above forms as presented and indicated.

and to approve FY 21/22 Budget with Total Financing Sources of \$69,224, and Total Financing Uses of \$69,224. (Copy attached). Moving \$4569.00 into the Best Family Fund, and \$100.00 into the General Reserve.

Trustee Mark Mezger Sr. second.

Ayes:4; Noes:0; Abstain:0; Absent:1.

**6. Discuss and take action on increasing the MCD Board Secretary Monthly Wages.**

Trustee Mary Schlosser Moved to increase the MCD Board Secretary monthly wages to \$850 for 20 hours of work and \$25.00 for each additional hour worked.

Trustee Steven Weiss second.

Ayes:4; Noes:0; Abstain:0; Absent:1.

**BOARD OF TRUSTEES**

Mark Mezger Sr, Trustee/Board Chair

Bryan Barrios, Trustee

Steven Weiss, Trustee

William Hatcher, Trustee

Mary Schlosser, Trustee

**7. Discuss and take action on changes to Policy Statement and Resolution 2021-1 to include names and signatures (where applicable) of new Board Members.**

Trustee Bryan Barrios moved to approve resolution 2021-1 and to vote to approve policy statement, fee schedules, receipt, and any other documents to reflect changes made in resolution 2021-1.

Trustee Mark Mezger Sr. Second.

Ayes:4; Noes:0; Abstain:0; Absent:1.

**8. Discuss and take action on changes to Special District Authorization form to include names of new Board Member.**

Trustee Bryan Barrios moved to approve the Special District Authorization form to include names of new Board member Mary Schlosser

Trustee Steven Weiss Second

Ayes:4; Noes:0; Abstain:0; Absent:1.

**9. Ratify Bills from April-May 2021**

Trustee Mark Mezger Sr. Moved to approve the Bills from April & May 2021

Trustee Mary Schlosser Second

Ayes:4; Noes:0; Abstain:0; Absent:1.

**10. Review current monthly financial reports provided by Yolo County DFS if available, current bank statements, monthly claims and deposits: bank statements, monthly claims, and deposits were approved and signed as indicated by attached copies.**

Having no further business to discuss, the meeting was adjourned at 10:20 am.

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Mark Mezger Sr., Trustee/Board Chair

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Amy Barrios, District Secretary